

High Valley Water Company
Meeting Minutes for November 26th, 2024

Board Members Present: Scott Houston, Geneo Young, Dave Maurer, Bob Martin, Meghan Newsome

Staff Members Present: ~~Andy Oyer~~, Justin Rametta

Sunrise Engineering: Derek Johnson (via phone) and Earth Services: Rick Zobell and Mick Street

Meeting Opened at 7:00 PM by Justin Rametta

Mick started the meeting by giving the board an update on recently completed punch list items for work completed this year. He has yet to make contact with Jesse from Summit County to verify if they are satisfied.

Bob reminded Mick there is a water meter that isn't completely surrounded by dirt next to GeneO's house. Mick agreed to get some material added to it. GeneO asked if they spread seed at Dave Rich's property. Rick admitted they had forgot but will still get some spread.

Justin asked if Earth Services had a plan for how they intend to resume work next summer. Rick said that he is about 25% of the way through a plan and hopes to have it ready soon.

Geneo asked if Earth Services ever did shrink wrap the ends of the pipe in the lay down yard? Nobody had personally checked, but said that they would soon. Geneo also reminded them that High Valley and Summit County Engineering Dept would like them to make site visits a couple times a month throughout the winter to make sure there aren't any issues with the roads or yard site.

GeneO requested that Earth Services comes to our February meeting to present to the board a game plan for next year. Rick said he is working on it and plans to have an active role in the project next summer with site visits 2-3 times a week.

Derek requested that Earth Services get Sunrise their plan before the end of the year with resumes of who will be in charge of each crew on site etc. He would like the time to review that information between the beginning of the year and our February board meeting.

Derek then updated the board with the details of recently completed change order #3. As drafted currently the change order is adding approximately \$7,000 dollars to the overall project value. Justin brought up the fact that the water usage charges are higher than what was listed on the change order. Derek suggested that we modify the document tomorrow so we have a clean balance sheet going into the off season.

Derek then reviewed the next pay application that will get work completed to date current including the paving on Highland Dr. He mentioned that approval of this pay application is contingent upon Summit County accepting the completed paving work before we sign and process the application.

Derek mentioned he will be sending Dave Steinbach the letter he drafted tomorrow updating the bond company with the current status of the project. He also said he would be getting Earth Services an estimate for their services for the next construction season since they have been covering the cost of those invoices after the first season.

Derek then hung up and Mick and Rick left the meeting.

The board then had a pie break ;) Thanks Leslie and Bob!

As we were reviewing the change order in further detail Justin and Geneo were questioning whether or not we will be seeing additional charges for old hydrants removal. If so, what is that value and when do we see that change order? Do we need to pay them for it or can we have Andy do it?

Meeting Minutes from October 22nd 2024 were then read and approved.

Financial Statements from October 2024 we also reviewed and approved.

Justin then gave the board an update on the new Asset Management Plan requirement as a part of our project funding. He attended a full day seminar last week learning about the plan. It is due before we submit our final pay application for our project. Sunrise Engineering is working on a program to offer assistance to small water systems like ours to build out this plan. Justin has already asked to be first in line to apply for this assistance, but at this point Sunrise is not ready on their end.

Meghan then brought up the new PFAS testing requirements recently announced by the DDW. Justin had brought a letter that was mailed to us announcing the new testing requirement that he read to the board. Meghan then gave us a summary of how the program is going to work. We will have to start testing our well water for this in the next year or so. More details to come soon.

Justin brought up the fact that our insurance carrier recently dropped cyber terrorism coverage in our policy. Our insurance agent priced out an additional policy to add this coverage and Justin brought a printed quote to the meeting. We discussed the risk our company is exposed to in this department and couldn't see enough need to mitigate that risk with insurance, so we decided not to add the coverage.

Bea let Verizon's attorney know that we are cleaning up the deed for the tank site so she would give us some additional time before finishing the contract phase.

Justin asked the board to read and review the letter from Andy Garland at Mountain Regional so that we could have a formal discussion with Bea on this subject during our January board meeting.

Next monthly board meeting is on January 28th, 2025

Meeting adjourned at 8:35