

## High Valley Water Company Minutes May 24, 2022

Board Members present : Justin Rametta Scott Houston Bryce Sacks  
Geno Young Dave Maurer Meghan Newsome

Staff Members present : Karen Sawyer Andy Oyler  
Additional persons: Janell Braithwaite from Rural Water of Utah and 8 company  
shareholders

Meeting opened at 6:15p.m.by Karen Sawyer

Minutes from April 2022 meeting read and approved  
Financial statements from April reviewed and approved

Andy told the board he put a new door on the tank building. He went around the neighborhood and cleaned out the valves. There is a leak on Snowview that he will start repairs on. They will do a road crossing on Silver Sage for a new meter setting on lot 259.

Karen told the board that she would stay on for a while longer. She and Scott did a couple days of training and felt the position would require more time than Scott could dedicate to it for now. Also, Karen would like to stay on thru the infrastructure project completion. That being the case, there were six board members and Eugene Young would like to step down a year early so we have 5. New titles will be determined next meeting. Karen will try to compile various information from different software systems and processes into the one operation manual. We discussed the possibility of having a bookkeeping firm do the billing and other accounting functions, leaving the manager to do all other tasks, like compliance and concurrency and consumer confidence reports.

Karen attended the concurrency meeting with Summit County Health and our exempt status was approved and we don't have to pay any fees.

Karen will meet with Steve Hansen at his earliest convenience to install and learn the upgrades to the MVRS software.

We talked about the water hookup fee and were told by Kurt Ludvigson of Rural Water that the State of Utah ordinance says that water companies should only charge the exact cost of the installation and no more or less. HVWC will enact that procedure going forward. We will collect upon completion of the installation of the water meter. If we wanted to charge new homes an additional amount it would have to been an impact fee and not a water hookup fee.

Next Board meeting June 28<sup>th</sup>, outside, weather permitting.

Water loss in April 36%.

Following the regular meeting the small number of shareholders in attendance were shown how the Board got to the new water rate schedule. Janelle Braithwaite of Rural Water put up the spreadsheets showing the expenses of the company, including the loan payments to the State, and the revenues required to meet those expenses, plus an additional small surplus , to rebuild our capital improvement account.

The board went with a base rate of \$80 with 0 gallons usage and 6 tiers after. This is a rate schedule that many water companies are adopting. The schedule was created using the actual data from 2020 and 2021. Under this new rate schedule the majority of the users, who have not been high users are rewarded for their conservation with bills under \$100. Those using more water will pull up the average billing to roughly \$150 a month if the predications are accurate. Of course, as discussed this may need to be adjusted in the near future since it assumes that people will have similar watering habits as they did previously. If people stop watering as much, and we do not meet our revenue goals, then we will re-evaluate and make changes as necessary.

The new schedule is available on the website:[highvalleywater.com](http://highvalleywater.com).

Meeting adjourned at 7:40pm

