

High Valley Water Company  
Meeting Minutes for February 27th, 2024

Board Members Present: Scott Houston, Geneo Young, Dave Maurer, Bob Martin, Meghan Newsome

Staff Members Present: Andy Oyler(absent at RWA Conference), Justin Rametta

Sunrise Engineering: Derek Johnson and Earth Services: Chase Adams and Kolt Way

Meeting Opened at 5PM by Justin Rametta

Minutes from January 23rd, 2024 meeting read and approved

Financial statements from January 2024 reviewed and approved.

Chase Adams from Earth Services started the meeting by giving the board an update on some new construction management software and technologies that they are in the process of implementing. They are now using a third party payroll service to help them with their certified payroll requirements. They are also using a software called "Heavy Jobs" to track daily productivity data, timecards, and scheduling for their projects.

Chase explained that Earth Services has recently been approved for a loan to pay off all of their outstanding debts to their subcontractors on our project. They hope to see those checks get mailed to everyone this Friday March 1<sup>st</sup>. They have recently hired some new employees and are in the process of vetting their experience and qualifications doing some storm drain and sewer work on a new construction project in the valley. Chase explained that the PRV stations are back into the ordering phase with Mountainland Supply. Those are expected to be ordered in the next week and ready to install by May.

Geneo asked if Earth Services would be ready to commence work again in May. Chase promised that as soon as the weather is warm and dry enough to start that they would be there. Geneo suggested finishing the issues with Countryside line as early as April if weather allows.

We discussed the American Iron and Steel requirements of the project that were not adhered to last year. They admitted not having known about the requirement last year but promised that every part used going forward will be in compliance. They also agreed to return the parts already in inventory and purchase all new parts that comply.

We discussed our priorities and sequencing of work this summer which in order of importance include finishing Countryside Circle, installing PRV stations, then moving onto the new line on Mountainview, then Snowview, then Silver Sage last.

We discussed doing a better job of scheduling in-advance the water shut downs and making sure that everyone affected has been properly notified.

We also discussed doing a better job of scheduling and documenting compaction testing and putting that information into a graph style format that can be more easily understood by us and Summit County Engineering Department.

Geneo suggested scheduling a meeting in April with Earth Services and Summit County Engineering Department to have a pre-construction meeting to discuss our plans for the summer and make sure everyone is ok with timeline and sequence of events. Exact date and time for this meeting TBD...

Derek Johnson then gave the board an update on the Lead and Copper service line inventory process. He hopes to have more progress on that in the coming weeks. He explained that the State had recently changed some of the guidelines to include an exemption for any home that was built after 1970.

Sunrise and Earth Services left the meeting so the board could continue with non infrastructure project discussion.

We discussed Verizon's proposal again. In the past month we have gotten Verizon to agree to \$3,000/mo rent rate. However, we are mostly concerned about the legality of installing a support structure on the property. Justin to consult with Bea about things before going forward with Verizon.

Utah Broadband installed the new internet service lines to our pumphouse and manager's office earlier in the day. Justin to follow up with UBB about installing the power consumption monitoring device on their antenna's at the tank.

Justin announced moving forward with MuniBilling to for our new billing software needs. They are quoting a 3 month implementation timeline. In the next 3 months we hope to get the new cellular transponders installed at each meter vault so that we can go live with new meter reading system at the same time as the billing software goes live.

Justin explained that there has been some exchanging of legal documents between the attorney representing Auto Owners and the Tiscarenos. It is still a work in progress...

Next meeting is our annual meeting on March 26th, 2024

Meeting adjourned at 6:30