

High Valley Water Company
Meeting Minutes for April 22nd, 2025

Board Members Present: Scott Houston, Geneo Young, Dave Maurer, Bob Martin, Meghan Newsome

Staff Members Present: Andy Oyler, Justin Rametta

Sunrise Engineering: Gabe Rizzo (phone) and Earth Services: Nate Dutta and Isi Vea

Meeting Opened at 7:05 PM by Justin Rametta

Meeting Minutes from March 25th 2025 were read and approved.

Financial Statements from March 2025 we also reviewed and approved.

Nate Dutta started off the meeting with an update on his project planning and start date. They have already started to mobilize equipment and materials to the project yard. He has submitted a project schedule and materials submittals to Summit County along with the building permit application and traffic control plan. The hope is that they will begin to start work on May 1st assuming Summit County responds with approvals and permit before then.

Nate explained that all of the utilities except water have been marked thru Blue Stakes for the first 1000 feet on Mountainview. Andy explained that he has received the request and will get it marked ASAP while staying ahead of them with additional markings as they continue to make their way up the street.

We discussed the fact that Earth Services is trying to utilize a crusher machine on site to process excavated trench material to be re-used as back fill. They are working on some equipment materials for Summit County to make sure the use of this machinery is acceptable to them.

Nate explained that Siri Contracting will be the first to start work on the North End of Mountainview. Once they get far enough along then a second Siri crew will work behind the excavation and pipe laying crew to start hooking up service line laterals. Once they have been working for a month and proving themselves to be qualified then the hope is that Summit County will feel comfortable allowing us to start work on Silver Sage using the second team from Razyr Edge starting in June.

Meghan asked if at any point the street would be closed or blocked off entirely. Nate explained that there will always be one lane open for traffic and emergency services to get by them.

Isi asked if there was a notification process for the residents of the area. Justin explained that he was going to send out a blast email to the neighborhood letting them know that work would be resuming soon. We also reminded Nate that all scheduled water shut offs need to have notifications sent out at least 48 hours in advance. GeneO reminded him that we'd like all scheduled shut downs to take place between 10am and 3pm to minimize impact to the residents.

GeneO reminded Nate that we should get the connection for the new Snowview line to Highland made before Summit County does some asphalt repair/replacement work done on Highland this summer.

Bob and GeneO reminded Nate that he needs to coordinate with Phares from Basin Rec. about some asphalt repair work above the PRV under the bike trail on Highland.

At this point Nate, Isi and Gabe left the meeting.

GeneO brought up the fact that in our pre-construction meeting last week, Robert from Siri Contracting brought up the fact that a 3 way valve was missing on the construction drawings for the connection of Snowview to Highland. He thinks we should discuss this as a change order with Sunrise and Earth Services.

Andy discussed some documents he emailed Justin today regarding the cross connection requirements. There is a legal document we need to sign, keep on file and post on our website. There is also a public outreach pamphlet that Justin can email out to the neighborhood which illustrates what a backflow preventer is and how to go about getting into compliance.

Justin explained that he had received a draft copy of our Consumer Confidence Report from Rural Water today. Meghan had recently volunteered to help with our CCR since she does that for Park City and is familiar with the new language requirements. Justin has forwarded her the email and will await her review and feedback on the document before finalizing.

Justin explained that the new cellular transponders have already helped a couple people identify leaks last month. Having access to the usage data is also being used to identify problems with our meters not working or having been programmed correctly.

Sunrise Engineering has recently submitted an application for financial assistance on our behalf for the creation of our Asset Management Plan. No response or timeline yet on when that will be considered by the State.

No update from Mountain Regional on our new water rate agreement. Bea still waiting to hear back from Andy Garland on next steps there.

Bea has teamed up with attorney Matt Pugh from Eric Lee's firm to formally file a quiet title complaint today. Once that motion has been granted by the Summit County court, then they can publish a notification in the Park Record.

Justin explained that a Summit County Code Enforcement official had recently reached out because they've received a formal complaint about the antennas on our water tank. We are supposed to have permits for those antenna. Because of the issue with our name not on title for the tank site property, we are unable to apply for those permits. Since this is already something we are working on, he's agreed to give us time to fix the deed issue, but would like us to follow through with permits once the title issue is resolved.

Scott asked if UBB had followed through with their annual reimbursement for power consumption? Justin confirmed that they did send us payment for that a couple weeks ago.

Justin explained that he did send out shut off notices to a couple of properties last month. One of which resulted in payment of entire outstanding balance in full and the other on an increased monthly payment agreement.

Justin brought up the fact that for the past couple of months our meter readings with our Summit Water connection have been going backwards with the valves off which doesn't make sense. Andy wasn't sure how that could be happening. He then brought up the fact that that vault is in shambles and needs an upgrade. He suggested reaching out to Summit Water to see if they want to be involved in that. GeneO asked Andy to put together an estimate to rehab that vault so we can discuss and budget for it soon.

GeneO brought up the fact that he had recently had a conversation with Robert Harding from Siri about making the connection to the main line at the beginning of the new line install instead of completing the entire line install and testing all at once before making the connection to the main. This allows them to use the volume and flow of water in the main line to flush and make connections in stages rather than all at once. This is something that we need to discuss with Derek at Sunrise about changing from how things were done in the first couple of seasons.

Scott suggested giving the board members a \$100/mo. raise. GeneO responded with suggesting we hold off until the end of the summer once the construction project is completed and we have a better idea of where we stand financially. It would be good to complete the construction project first not knowing how many more change orders we need to pay for. It would also be helpful to know what our increased water purchase costs look like, and make sure we can continue to meet our budget without raising rates again. The rest of the board agreed that the timing was not right and that we should revisit this again towards the end of the year.

Next monthly board meeting is May 27th, 2025

Meeting adjourned at 8:20